

Community Technical Assistance Program		Agency/Program #: 6501-60-I1
		Division: Community Development
		Program:
Agency Name:	Department of Commerce	
Agency Contact:	Dave Cole	841-2776
LFC Contact:	Representative Erickson, Representative Ripley	
LFD Liaison:	Pam Joehler	444-2722
OBPP Liaison:	Mark Bruno	444-4588

Program or Project Description:

The Community Technical Assistance Program provides assistance to local governments and the private sector through training, education and technical support that helps them address issues involved in administering the state's community planning, subdivision and zoning laws.

Appropriation, Expenditure and Source				
Fund Name:	2008		2009	
	Approp.	Expended	Approp.	Expended
General Fund				
State Special				
Federal Funds				
Total:	\$0	\$0	\$0	\$0

Approp & Expenditure numbers are as of April 15, 2007

Legislative Goal(s):

To efficiently and effectively provide technical assistance to local governments, private development groups and the general public with comprehensive planning and community development.

Legislative Performance Measures :

Establish a functional and user-friendly CTAP website to provide electronic documents and for sharing current news regarding court decisions and community planning in Montana and elsewhere.

Update the Montana Model Subdivision Regulations to reflect statutory changes and current best practices.

Revise the 2006 Montana's Growth Policy Resource Book to reflect 2007 legislative changes.

Revise and update the 1998 The Montana Planning Board Members Handbook.

Update the Montana Land Use and Planning Law digest to aid clients in understanding the legal framework under which land use and planning regulations are developed and administered.

Survey local governments to determine the status of community planning and land use regulation, including growth policies, capital improvements plans, subdivision and zoning regulations.

Maintain and update a database of existing growth policies, subdivision regulations and zoning regulations statewide with web-based links so they may be used as models for other communities.

Survey key client groups to identify priorities for technical assistance in preparation for the Executive Planning Process.

Log client contacts, projects, and workshops that CTAP has assisted with to determine trends and to help prioritize future technical assistance.

2009 Biennium Significant Milestones:		Completion Dates	
		Target	Actual
1	July 27, 2007: Attorney hired with Masters Degree in Urban Planning and six years experience in local government and land use and planning law		
2	September 24, 2007: Program Manager hired with Masters Degree in Geography/Planning and eight years experience in local government planning		
3	Held meetings with stakeholders to identify their priorities for technical assistance		
4			
5			

Agency Performance Report:

CTAP website created in January 2008 and can be accessed at: http://comdev.mt.gov/CDD_ctap.asp

Revisions of the Model Subdivision Regulations are expected to be completed during the summer of 2008. The revisions are taking longer due to an effort to work cooperatively with DNRC and DLI on the requirements of SB 51 that was passed in 2007.

Revisions to the Montana Growth Policy Resource Book were completed in January of 2008. Electronic copies of the document are available online and hard copies have been published.

A new Capital Improvement Plan Handbook was completed in February 2008 and will soon be available electronically. It will be printed in hardcopy editions sometime this Spring.

A substantial revision of the 1998 Montana Planning Board Handbook has been drafted and is in the process of its final edits.

A University of Montana Law School student has been hired as an intern to assist in the research and initial updating of the Montana Land Use and Planning Law Digest.

In December of 2007, CTAP staff assisted in a cursory update of the status of community planning and land use regulations in the state. CTAP will be sharing a student intern who will be contacting local governments throughout the state in order to create a more detailed in

Since October of 2007, CTAP's legal counsel is providing a monthly legal update on state and federal court decisions that affect land use

In February of 2008, CTAP started providing GIS mapping services to local governments that cannot obtain such services. CTAP is crea

CTAP continues to log the number and types of technical assistance request received, including client contacts, projects, and workshops

LFD Narrative:

LFD ASSESSMENT: Warning

DATA RELEVANCE: Some of the information reported in the Agency Performance section relates to the legislative goals and performance measures.

APPROPRIATION STATUS: Appropriation and expenditure data were not provided

ISSUE: There's no real way for the legislature to measure progress towards goal with this initiative, because the agency has not identified meaningful 2009 biennium significant milestones or target dates. The agency reports activity on 5 of the 9 legislative performance measures, but since applicable milestones and targets have not been established, there's no meaningful way to evaluate progress towards goal.

OPTIONS:

- 1) Dismiss from further review
- 2) Review again in October 2008
- 3) Request additional information
- 4) Upgrade or downgrade the rating

Potential Questions for the Committee:

- Are there any potential obstacles in the near future that may change the course of this initiative or progress towards the goal?
- What happened that was not anticipated?
- Have there been any positive unintended outcomes of this situation?
- What are the low or no cost solutions to the factors impeding success?
- What is the plan for the next biennium?
- Are there items that need to be considered by the legislature for increased performance?



Version	Date	Author
	5/21/2008	Joehler

Change Description
Added LFD narrative; cut & pasted from agency submitted document

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Since October of 2007, CTAP's legal counsel is providing a monthly legal update on state and federal court decisions that affect land use and planning. These updates are available on a monthly basis and are e-mailed out to a growing listserv of local government officials and people in the private sector.

In February of 2008, CTAP started providing GIS mapping services to local governments that cannot obtain such services. CTAP is creating electronic and hardcopy maps for use in growth policies, capital facility plans, economic development plans and for general information.

CTAP continues to log the number and types of technical assistance request received, including client contacts, projects, and workshops that CTAP has assisted with. This information is available immediately upon request.